



## **Watershed Building Consultants** **Building Surveyors & Fire Safety Engineers**

[www.watershedbc.com.au](http://www.watershedbc.com.au)

### **Dandenong Office**

Suite 2, 75 Robinson St  
Dandenong Vic 3175  
P 61 3 9791 3355  
F 61 3 9791 4495

### **Traralgon Office**

6A Seymour St  
Traralgon Vic 3844  
P 61 3 5176 5888  
F 61 3 5176 5999

## **Building permit application – information to be submitted**

Thank you for selecting Watershed Building Consultants as your building permit provider. We aim to deliver a superior, efficient and friendly service. To assist us with processing your application promptly, we request the following information from you:

- 1 completed Watershed Building Consultants building permit application form (can be downloaded from our website at [www.watershedbc.com.au](http://www.watershedbc.com.au))
- 1 copy of Certificate of Title, Plan of Subdivision
- 1 copy of builders warranty insurance certificate or owner-builder certificate of consent issued by the Building Practitioners Board
- 1 copy of planning permit and endorsed plans (if applicable)
- 4 copies of architectural plans to scale detailing:  
site plan with stormwater drainage design, floor plan, elevations, sectional elevation including timber framing schedule, overshadowing and overlooking plans
- 4 copies of soil report
- 4 copies of general building specifications (if applicable)
- 4 copies of endorsed 5 star energy report and stamped plans
- 4 copies of engineering design and computations (if applicable)
- 1 copy of the Certificate of Compliance - Regulation 1507 from engineer (if applicable)
- 1 copy of Bushfire Attack Level (BAL) assessment for the site
- 1 copy of Legal point of discharge information from Council (for new dwellings)